

Waltham Forest Young Creators Project

Workshop Facilitator Job Description

Date:

19 August 2023

Venue/location:

Uplands / Blackhorse Road

Time:

10am – 3pm (Catering provided)

Overview

LNZRT and Route are on the lookout for an enthusiastic workshop facilitator to join the team for a multi-venue launch event taking place in August.

[Route](#) and [LNZRT](#) will be programming a series of music industry events for young people in Waltham Forest between August and October. The events will encompass live music, creative workshops and panels talks and are designed to create opportunities for pathways into music careers both on and off stage.

We will be holding a number of workshops and one-to-one guidance sessions with experienced music industry professionals. These sessions will act as an entry point for any young people interested in pursuing a career in the industry. The Workshop Facilitator will be required to manage the session timings, meet and greet attendees as well as speakers. You will also be able to sit in on each session.

There will also be opportunities to continue this role throughout the series between August and October.

Applicant requirements:

- Friendly, outgoing and confident
- Able to problem solve and find solutions when issues arise
- Excellent time keeping skills.

Role & Responsibilities

- Act as point of contact for panellists & speakers
- Meet and greet attendees
- Ensure the smooth running of each workshop session
- Liaise with production staff to facilitate any equipment requests

Number of total placements:

1 x placements

Is the course free to attend?

Yes. The successful candidate will be paid at £12ph