**Food Innovation Fund – Partnering Applicant Form**

This form has been provided for groups making a partnership bid. This form does not need to be filled out/submitted if you are applying as a sole applicant.

This form must be returned together with the Lead Application form and sent to [connectingcommunities@walthamforest.gov.uk](mailto:connectingcommunities@walthamforest.gov.uk) by **Sunday 25th February 11.59pm.**

If you would like support filling in the form, further information or have questions about your application please contact [connectingcommunities@walthamforest.gov.uk](mailto:connectingcommunities@walthamforest.gov.uk)

# Lead Applicant

## Section 1: Lead applicant information

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| 1. Lead Applicant organisation and full name:   e.g. Organisation: The Food Project; Applicant: Kelly Rowland |
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# Partnering organisations apply for funding

## Section 2: Partnering applicant’s information

This part of the application form requests basic information about your organisation.

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| 1. Partnering applicant’s organisation name:   If a registered group, this is your legal name as it appears on your governing documents, bank account, Charity Commission, Companies House, or other register. |
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| 1. Partnering applicant organisation address:   This should match the address on your bank account, Charity Commission, Companies House, or other register. |
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| 1. Partnering applicant name and job/volunteer role title: |
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| 1. Partnering applicant email address: |
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| 1. Telephone Number: |
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| 1. Type of organisation: |
| Please select the status from the list which most closely describes your organisation and provide any registration numbers.  Voluntary or Community Organisation  Registered Charity  Constituted Group  Community Benefit Society or Co-Operative  Community Interest Company (CIC)  Social Enterprise  Other, please specify: |
| 1. How many people are involved in running your organisation?   *Please include any trustees, board members etc in the below listed as volunteers.* |
| No. of paid staff (full-time):  No. of paid staff (part-time):  No. of other volunteers: |
|  |
| 1. Which area(s) of Waltham Forest does your organisation operate in currently?   Please tick all which apply. |
| North - Chingford (including Higham’s Park, North Chingford, Chingford Hatch, Chingford Mount)  Central - Walthamstow (including Blackhorse Lane, Walthamstow Village, Wood Street, Higham Hill)  South West – Leyton (including Markhouse village, Lea Bridge, Bakers Arms)  South East – Leytonstone (including Whipps Cross)  Online |
| 1. If your organisation is a branch/franchise/subsidiary of a larger organisation, or related to a larger organisation, please briefly explain the relationship: |
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| 1. Please provide your organisation’s annual turnover? |
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| 1. How did you hear about this funding opportunity? |
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## Section 5: Budget

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| 1. How much funding is your organisation applying for?   This must total £10,000 or less.  Your budget, the Lead applicant’s and any additional partner’s budgets must combine to the maximum amount (up to £30,000 i.e. up to £10,000 per application.  Please do not combine your proposed budgets. |
| £ |

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| 1. **How do you plan to spend the money?**   Please read the application guidance for information on what we can and can’t fund.  We also request any proposed costs that directly relate to either a) direct food purchase or b) advice services are referred to as such on the budget line.  Complete the below budget summary, being as descriptive as you can, adding rows as necessary. | |
| Item or activity (e.g. salary, room hire, printing/digital costs etc) | Cost |
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| TOTAL |  |